



Process Specialist - Handover

At TenneT, we work every day on the electricity grid of tomorrow. Our goal? A reliable, affordable, and sustainable energy system. As a **Process Specialist – Handover** in the Large Project Offshore, Cluster Maasvlakte Stationsteam, you play a crucial role in realizing this ambition. Ready to make an impact?

Your contribution to TenneT

Your Contribution to TenneT

How do you keep the Netherlands powered? As a **Process Specialist – Handover**, you are responsible for ensuring a smooth, coordinated, and controlled handover of project data and documentation to our Asset Management and Operations & Maintenance departments. This enables the long-term operation and maintenance of our offshore assets.

You will be responsible for:

- Establishing a robust and clear process for the handover of relevant project data and documents, in collaboration with the Project Management Office.
- Maintaining and adapting handover processes together with counterparts from Asset Management and Operations & Maintenance.
- Defining a practical implementation of the handover process with internal stakeholders.
- Acting as the main point of contact for the project team regarding documentation and data for Asset Management and Operations & Maintenance.
- Coordinating project reporting and internal governance processes (e.g., "Terra").
- Coordinating training activities organized by the contractor, acting as the counterpart to the contractor's training coordinator.

You will work within the Large Project Offshore, Cluster Maasvlakte Stations team, consisting of approximately **9 direct colleagues** and part of a broader portfolio and cluster of around 80 people. Together, you prepare all project-related information—documents, models, drawings, and software—for a seamless transition to the operational organization. The team fosters a collaborative and innovative work atmosphere.

Your profile and background

Your Profile

At TenneT, we seek professionals who contribute to the future of our electricity grid. We expect you to bring the right experience and skills to make a valuable impact on our team and mission. What do you bring?

What do you bring?

- **Ownership & Commitment:** You are enthusiastic, intrinsically motivated, and take full responsibility for your work. You don't have a nine-to-five mentality.
- **Stakeholder Coordination:** You are capable of coordinating

Additional information

TenneT offers you the opportunity to contribute to a sustainable energy future. Together with colleagues, partners, and stakeholders, you will work on innovative solutions that enable the energy transition. We provide an environment where your growth is central.

We offer you:

- A permanent contract with a two-month probation period, based on 40 hours per week.
- Salary in scale 7: **€4.088 to €7.230 per month**.
- **43 vacation days per year**.
- Solid pension via ABP: TenneT pays 70% of your premium.
- Additional benefits such as health insurance, internet, and sports compensation.
- Hybrid working, with 2–3 days per week at our Rijnpoort location in Arnhem.

All mentioned employment conditions apply to a full-time position unless otherwise stated.

We value a good work-life balance and your personal development. Therefore, we offer flexible solutions such as:

- Hybrid working, including an internet and home office allowance.
- Support for your vitality, with a contribution to a sports subscription and health insurance.
- Development opportunities through TenneT's training programs, **TenneT Academy**, to continue expanding your knowledge and skills.

We encourage initiative and give you the space to bring new ideas. Together, we ensure that the Netherlands remains in motion and ready for the energy of tomorrow.

Apply Now!

Ready to make an impact? Apply today and become part of our team! If you have any questions about the position, please contact Bianca Kreijger, Recruiter People & Talent Acquisition at Bianca.Kreijger@tennet.eu or +31 6 4216 3962.

Together, we build a sustainable energy future!

The position may get unpublished earlier, so don't hesitate to apply!

Our offer

technical matters between internal stakeholders such as Asset Management, Operations & Maintenance, and System Operations.

- **Communication:** You are fluent in English, both written and spoken.



We are family friendly and flexible



Health - your basis



Modern working environment



Attractive remuneration and social benefits



Personal development

Additionally, you have:

- A Bachelor's or Master's degree in a relevant discipline.
- Experience in a similar role, ideally within large-scale infrastructure projects.
- Knowledge of and experience with document control, document management, and information management systems.
- A valid driver's license to travel to various project locations.
- Willingness to work 2–3 days per week at our Rijnpoort location in Arnhem.

Our recruiting process

In our online-application-form you can apply within only some minutes as long as this job is posted. Afterwards we screen your application and get back to you as soon as possible.

This will be our challenge

Large Projects Offshore is a key contributor to the energy transition. The Unit is responsible for the current and future development of the offshore grid as a whole and subsequently for the development and realization of the DC interconnectors and the Offshore Wind Farm grid connections in both the German and Dutch sectors of the North Sea.

AI and more about TenneT

Since we use AI as part of our recruiting process, we would like to create transparency and clarity at this point. The AI serves exclusively as a supporting and recommending tool to make our processes even faster and more efficient. At no time are automated decisions made.

TenneT is a leading European grid operator. We are committed to providing a secure and reliable supply of electricity 24 hours a day, 365 days a year, while helping to drive the energy transition in our pursuit of a brighter energy future – more sustainable, reliable and affordable than ever before. In our role as the first cross-border Transmission System Operator (TSO) we design, build, maintain and operate over 25,000 kilometres of high-voltage electricity grid in the Netherlands and large parts of Germany, and facilitate the European energy market through our 17 interconnectors to neighbouring countries. We are one of the largest investors in national and international onshore and offshore electricity grids, with a turnover of EUR 9.2 billion and a total asset value of EUR 45 billion. Every day our 8,300 employees take ownership, show courage and make and maintain connections to ensure that the supply and demand of electricity is balanced for over 43 million people.

Lighting the way ahead together

<https://careers.tennet.eu/careers/JobDetail/94474>